

FULL TIME POSITION AVAILABLE**Financial Analyst (100%), Private Equity Fund of Funds**

OBVIAM is a specialized investment advisor providing long-term finance to private equity funds and financial institutions in emerging markets. It is seeking to hire a Financial Analyst to become a member of its growing team out of its Bern office to commence in the first half of 2017.

Responsibilities

- Monitor financial performance of portfolio investments (funds and other financial intermediaries, as well as underlying investment companies)
- Ensure reporting quality of investees (under IFRS and IPEV) and follow up of information in coordination with the investment managers
- Analyze and process financial information provided by investees, review and plausibility check of underlying asset valuations
- Valuation of portfolio investments and consolidation of asset value (fund of funds level)
- Prepare statement of investments and regular portfolio reporting to the board of directors and shareholders on a quarterly basis
- Analyze portfolio data and report to the team and various stakeholders on an ad hoc basis
- Ensure quality of procedures and information through regular maintenance of internal databases
- Secure data consistency among different partners (i.e. fund administrator, accountant)
- Participate in the preparation of annual financial statements and support audit processes

Requirements

- Graduate degree, preferably with economics, finance or accounting major
- Solid analytical acumen and interest in capital markets and financial instruments
- Profound understanding of business valuation methodologies and techniques
- Excellent MS Excel skills required
- Excellent written and spoken English, very good verbal and written German (preferred)
- Good knowledge of IFRS and IPEV (as a plus)
- Internships in financial institutions, such as in fund administration, private equity, asset management, etc. (as a plus)
- Ability to work in Switzerland without sponsorship

Other selection criteria

- Self-motivated and proactive team player with strong communication and interpersonal skills
- Excellent analytical and problem solving skills as well as sound business judgment to identify issues and present practical solutions
- Team player yet autonomous
- Prepared to work flexible hours

Please send C.V. and one page motivation letter as one PDF or DOC file to:

financejobs@obviam.ch

Please note that ONLY short-listed candidates will be contacted for interviews.

Please note that ONLY applicants holding a Swiss or European nationality or a valid work permit will be considered.